

Regular Meeting of the Olds, Iowa City Council  
January 5<sup>th</sup>, 2022

Mayor Jason Waterhouse called the meeting to order at the Olds City Hall at 6:30 p.m. with council members Ben Fear, Candice Curry and Theresa Willey. Absent: None. Others present: Russell Conrad, Brittany Davis, Timothy Breuer, Fred Roth and Timothy Faller.

Motion by Fear, seconded by Willey to approve the agenda, the minutes of the meeting of December 1<sup>st</sup>, 2021, the Treasurer's report for the month of December 2021 and the following list of bills. Carried.

WATER FUND:

Russell Conrad (wages, returned check)---	\$ 549.83
Mark Willey (wages, mileage)-----	157.88
Brittany Davis (wages, office supplies)---	374.32
Raymond Meth(wages, per diem)-----	94.63
Candice Curry(per diem)-----	41.52
Ben Fear(per diem)-----	27.70
Jason Waterhouse(per diem)-----	41.56
Fred Roth(per diem)-----	27.70
Theresa Willey(per diem)-----	41.56
Internal Revenue Service (social security, medicare, federal withholding)-----	265.49
IPERS(IPERS)-----	214.24
Alliant Energy(electricity)-----	63.67
Farmers & Merchants(internet)-----	131.98
Rathbun Regional Water Assoc.(water)-----	2,072.40
Treasurer-State of IA(withholding)-----	126.00
Treasurer-State of IA(water tax)-----	1,127.51
Hygienic Laboratory(testing water)-----	13.50
Total-----	<u>\$ 5,371.49</u>

CITY FUND:

Olds Fire Dept.(fire protection)-----	680.00
WEMIGA(garbage collections)-----	1,982.50
Brittany Davis(wages, supplies, postage)---	387.68
Timothy Faller(wages)-----	8.60
Raymond Meth(wages, per diem)-----	94.63
Candice Curry(per diem)-----	41.52
Ben Fear(per diem)-----	27.70
Jason Waterhouse(per diem)-----	41.56
Fred Roth(per diem)-----	27.70
Theresa Willey(per diem)-----	41.56
Internal Revenue Service(social security, medicare, federal withholding)-----	133.46
IPERS(IPERS)-----	85.14
Alliant Energy(electricity)-----	634.54
Windstream(telephone)-----	68.52
WMPF Group, LLC(publishing)-----	108.33
Winfield Beacon(publishing)-----	67.98
Treasurer-State of IA(withholding)-----	60.00
Lynch Dallas, P.C.(legal services)-----	640.00
Graber Electric(repairs)-----	206.11

Lorri Conrad(cleaning city hall)-----	30.00
Banner Auto(supplies)-----	37.08
L.J. Roth(furnace filters)-----	31.04
Wesley Barton Construction(main street Repairs/curb/street repairs)----	<u>54,546.10</u>
Total-----\$	59,981.75

Sewer Fund:

Russell Conrad(wages)-----	\$ 371.46
Brittany Davis(wages,office supplies)-----	374.06
Mark Willey(wages)-----	129.08
Raymond Meth(wages, per diem)-----	94.63
Candice Curry(per diem)-----	41.52
Ben Fear(per diem)-----	27.70
Jason Waterhouse(per diem)-----	41.56
Fred Roth(per diem)-----	27.70
Theresa Willey(per diem)-----	41.56
Internal Revenue Service(social security, medicare, federal withholding)-----	230.73
IPERS(IPERS)-----	183.64
Alliant Energy(electricity)-----	30.10
Treasurer-State of IA(withholding)-----	114.00
Treasurer-State of IA(sales tax)-----	151.21
Nationwide(surety bond renewal)-----	284.00
Hygienic Laboratory(testing sewage)-----	<u>98.00</u>
Total-----\$	2,240.95

Total receipts for the month of December 2021 were: City Funds \$8,110.13; Water Funds \$6,337.68; Sewer Funds \$3,720.15.

Russell reported the unaccounted for water was at 27.40%. Russell stated that he did find a water leak at 104 South Smith Street that was repaired on 12/13/21. It was on a service line. McCoy's will be sending the bill to the homeowner. Russell believes the unaccounted for loss will go down with next month's numbers. This past month we were filling up the water tower and had this leak. We will keep watching the numbers closely. It was stated that the materials that were used in the service line were made really cheap. Going forward we will have our new ordinance read what type of material should be used in these water/sewer lines.

Russell reviewed the late charge report with the council.

Russell stated he spoke with Reed Hartzler about relocating his water meter. Russell will find a time when he can get this completed.

Russell reported Mark read the meters and delivered several samples to the lab this past month.

Russell stated that he did sign up for a water distribution class in Washington on March 23<sup>rd</sup>, 2022. Cost of the class was free but he will need to take a day off of work to attend the meeting.

Russell reported he is still adding 2 bags of enzymes each month to the sewer system from the pump shed. Russell reviewed the monthly DNR report with the council. Russell feels that the council needs to complete a performance/responsibility evaluation of Municipal Utility

employees sometime this year. The last one that was completed was in 2017.

Brittany spoke with Jim Warner from Warner Engineering. He sent her some information on funding/grant opportunities that we could possibly qualify for our sewer project. Brittany will go through them and get back to the council at our next meeting. Jim is still going through our findings with the sewer smoke testing and will be at our February meeting to get a game plan set in place to start moving forward with this project.

Brittany received one application for the water/sewer part time position. Brittany will contact Doug Egbert to set up a time where the council and Russell can meet/interview him. Brittany will set this up sometime this month.

The council continued reviewing the new city code and made suggestions. Brittany will report these suggestions back to Zack at SEIRPC.

The council discussed Lyle Conrad's memorial. It was stated that we would like to purchase/upgrade some park equipment. The council will look and see what our options are for this and we will discuss again at our next month's meeting.

Motion by Fear, seconded by Curry to approve the material prices from LL Pelling. Carried.

Mayor Jason Waterhouse administered the oath of office to newly elected council member Timothy Breuer.

Brittany will publish in the paper the council's intent to appoint a new council member to fill a vacancy at our next council meeting. This has to be published no less than 4 days and no more than 20 days before our council meeting. This will be an agenda item for our next month meeting.

It was stated that we need to notify our snow removal company to plow the alley to the west of Smith Street. Brittany will notify them.

It was stated that we will need to fix the storm drain/ sewer drain on the corner of Railroad and Main Street before the spring.

Mayor Jason Waterhouse appointed Ben Fear as Mayor Pro-Tem. Ben will handle the meetings when Jason is no available.

Brittany received the new contract from Lynch Dallas. We will have this on our agenda for next month's meeting, and will then officially hire them as our new city attorney.

The next regular meeting is set for Wednesday February 2<sup>nd</sup>, 2022, at the Olds City Hall at 6:30 P.M.

Motion by Breuer, seconded by Fear the meeting be adjourned. Carried.

Brittany Davis  
Olds City Clerk