

Mayor Jason Waterhouse called the meeting to order at the Olds City Hall at 6:30 p.m. with council members Candice Curry, Theresa Willey, Jim Rohde, Sheila Tharp, and Timothy Breuer. Others Present: Russell Conrad, Tim Faller, Beverly Conrad, Jim Warner, Tammy Barnes, Cory & Heather Reusch.

Citizens Forum

Tammy Barnes requested partial credit for utility bill due to water pipe leak on her property (see below).

Consent Agenda

Tharp moved and Breuer 2nd a motion to approve agenda, minutes of February 11, 2025 and the following list of bills. 5 ayes. Motion carried.

WATER FUND BILLS		MARCH 2025		
TO WHOM DRAWN	DEBT SERVICE	OPERATION & MAINTENANCE	RESERVE	PURPOSE
RUSSELL CONRAD		628.41		WAGES 588.41, NSF \$40
TIMOTHY FALLER		432.09		WAGES 370.49, MILEAGE 61.60
BEVERLY CONRAD		190.14		WAGES
INTERNAL REVENUE SERVICE		329.95		SOCIAL SECURITY 227.70, MEDICARE 53.25, FED W.H. TAX 49.00
IPERS		224.83		IPERS
ALLIANT ENERGY		119.28		ELECTRICITY
KCTC		161.89		INTERNET/INSTALL ANTIVIRUS
RATHBUN REGIONAL WATER ASS'N		2080.80		WATER
IAMU		666.00		ANNUAL DUES
KP CONSTRUCTION & HYDRO EXCAVATING		400.00		REPLACE CURB STOP/ROD 203 S WHITE ST
STATE HYGIENIC LAB		14.50		WATER TESTING
USA BLUEBOOK		287.71		WATER PARTS
TREASURER-STATE OF IOWA		510.45		WATER EXCISE TAX
TOTAL WATER FUND BILLS	0.00	6,046.05	0.00	
GRAND TOTAL WATER FUND BILLS			6,046.05	

CITY FUND BILLS		MARCH 2025		
TO WHOM DRAWN	GENERAL	LOCAL OPTION SALES TAX	ROAD USE TAX	PURPOSE
OLDS FIRE DEPARTMENT	680.00			FIRE PROTECTION
WEMIGA WASTE INC.	1861.50			GARBAGE COLLECTIONS
BEVERLY CONRAD	405.30			WAGES
TIMOTHY FALLER	37.86			WAGES
INTERNAL REVENUE SERVICE	103.28			SOCIAL SECURITY 71.55, MEDICARE 16.73, FED W.H. TAX 15.00
IPERS	85.57			IPERS
ALLIANT ENERGY	590.90			ELECTRICITY-STREET LIGHTS 510.13, CITY PARK 30.88, CITY HALL 49.89
WINDSTREAM	69.49			TELEPHONE
JASON UNTERNAHRER			599.50	SNOW REMOVAL
OFFICE OF AUDITOR OF STATE	800.00			PERIODIC EXAMINATION FEE
SEWER FUND	29222.77			INTERFUND LOAN TO SEWER (TO PAY OFF P&D LOAN)
MASTERCARD	1068.93			QUICKBOOKS USER FEES
TOTAL CITY FUND BILLS	34,925.60	0.00	599.50	
GRAND TOTAL CITY FUND BILLS			35,525.10	

SEWER FUND BILLS		MARCH 2025		
TO WHOM DRAWN	DEBT SERVICE	OPERATION & MAINTENANCE	FUNDED DEPREC.	PURPOSE
RUSSELL CONRAD		413.30		WAGES
BEVERLY CONRAD		190.14		WAGES
TIMOTHY FALLER		129.08		WAGES
INTERNAL REVENUE SERVICE		187.03		SOCIAL SECURITY 115.92, MEDICARE 27.11, FED W.H. TAX 44.00
IPERS		147.06		IPERS
ALLIANT ENERGY		121.27		ELECTRICITY
BES, INC.		1,500.00		TRAILER RENTAL
IOWA FINANCE AUTHORITY		29,222.77		PAYOFF P&D LOAN SEWER PROJECT (INTERFUND LOAN FROM GENERAL)
TOTAL SEWER FUND BILLS	0.00	31,910.65	0.00	
GRAND TOTAL SEWER FUND BILLS			31,910.65	

Total receipts for February 2025: City Funds \$6136.65; Water Funds \$9672.03; Sewer Funds \$6421.35

Clerk's Report

Proposed mailer of Water Usage Survey, upcoming events, Spring Clean Up and Recycle Schedule sticker. Received draft of City Code Update from SEIRPC. Requested change of April Council Meeting due to schedule conflict to Tuesday, April 8, 2025 at 6:30 pm.

March 12, 2025

Utility Reports-Water

Russell Conrad reported the following: Unaccounted for water 15.10%, water usage was 578,000 gallons. Tim read meters on 2/20/25. New Water service line at 1256 James Ave & curb stop repair at 301 Academy to be done weather permitting. Leak at 203 S White on 2/15, repaired curb stop at Property Owners' expense. Tim completed installing smart points for radio readers. Lean-to behind water pump house needs repaired or removed.

Utility Reports-Sewer - Reviewed monthly DNR report. Work needed at sewer lagoon due to water runoff from LJ Roth property draining toward lagoon. Warner suggested gravel inlet/regrading and or/sewer plug. Will follow normal policy for water leaks to apply credit to affected account with April billing (Barnes).

City Code Update – SEIRPC provided final draft. Clerk will prepare for next meeting.

NPDES

No reply from Disadvantaged Communities application yet. The sewer Permit is submitted (will send in required samples-available from discharge effluent) in April/May. Need a DNR Project Manager.

Water Drainage Issues-North Main St

After discussion, it was determined the City did not own any property in the right-of-way where the properties on North Main with water issues are located so the City cannot use funds to help with the matter. The property owners are responsible for any repairs or investigations.

Water Drainage Issues – 101 S Smith

Cory & Heather Reusch explained the water issues at their property and asked that the Council camera the storm sewer in the right of way to find out if there is a blockage. Willey moved and Curry 2nd a motion to hire Leichty & Son to camera the storm sewer 5 ayes. Motion carried.

Employee Succession Planning

Discussed the future for staffing since Russ Conrad is retiring in July. Clerk to draft job description and wage proposals for Utility Clerk/Water/WW Position and Maintenance Staff for March 25th meeting.

After Prom - City unable to donate public funds per State Auditor regulations. No action.

Ord. 05-2025

Rohde moved and Breuer 2nd a motion to approve 2nd reading of Ord. 05-2025 Amends Sewer Rate. Roll Call vote. 5 ayes. Motion carried.

Special Meeting

Breuer moved and Rodhe 2nd a motion to set Special Meeting date of March 25, 2025 at 5:45 pm. 5 ayes. Motion carried.

Leaf Burning

Curry moved and Breuer 2nd a motion to set spring leaf burning from April 1 – May 17, 2025. 5 ayes. Motion carried.

April Meeting Date

Tharp moved and Breuer 2nd a motion to change April regular meeting to Tuesday, April 8, 2025 at 6:30 p.m. due to Clerk scheduling conflict. 5 ayes. Motion carried.

Adjourn

Rohde moved and Curry 2nd a motion to adjourn. 5 ayes. Motion carried. Next meeting is March 25, 2025, at Olds City Hall at 5:30 P.M. and 5:45 pm.

Mayor-Jason Waterhouse

ATTEST: _____

City Clerk-Beverly Conrad

March 12, 2025